

102/11-12 H

AUTOMATIC CONTROL AND DYNAMIC OPTIMIZATION SOCIETY
No.31/2, 4th cross, 6th Main Road, Mathikere Extension, Bangalore-560054.

MEMORANDUM OF ASSOCIATION

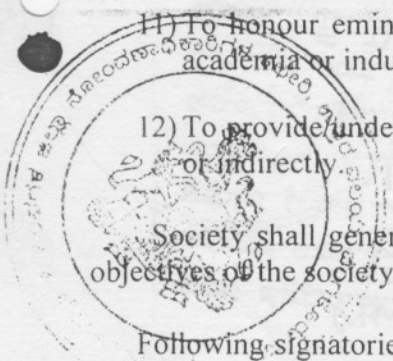
OBJECTIVES OF THE ASSOCIATION

- 1) To nurture and promote automatic control and dynamic optimization in academia and industry across India
- 2) To host an international conference on Advanced Control and Optimization of Dynamical Systems (ACODS) bi-annually.
- 3) To host technical workshops in the field of control and dynamic optimization at regular interval.
- 4) To take part in curriculum development for undergraduate and graduate programs related to control and optimization across India
- 5) To promote close interaction between industry and academia dealing with control and optimization.
- 6) To facilitate productive means for undertaking research in control and optimization.
- 7) To establish technical libraries, e-libraries, other modes of knowledge centres.
- 8) To collaborate with international professional societies in related field.
- 9) To undertake or facilitate publication of books, journals, magazines etc.
- 10) To sponsor limited travel of eminent persons for delivering seminars and special invited talks.

11) To honour eminent persons in the field of control and optimization sector who have excelled in academia or industry.

12) To provide/undertake any works of general utility related to control and optimization either directly or indirectly.

Society shall generate funds for above activities from various sources and same shall be utilized for objectives of the society and development of society only.



Following signatories to this Memorandum hereby agree to be founder members of this society, accept the objectives and Rules/Regulations hereby framed and give our consent to be the office bearers (Temporary- till the formation of formal Board). The signatories further authorize the Vice President - Prof. R. Padhi to present this memorandum along with rules and regulations to the Registrar of Societies for Registration of this society under the Karnataka Societies Registration Act, 1960. They also authorize him for all related correspondence activities which may include signing of papers, letters, declarations etc. on behalf of the Society as well as to provide all documents required for registration of the society.

R Padhi

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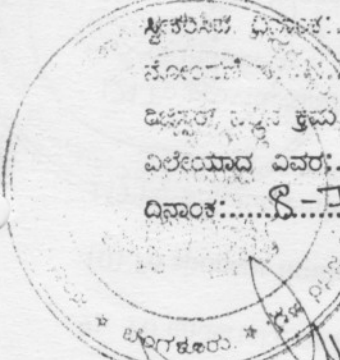
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KARNATAKA GOVT. PRINTING PRESS
 BANGALORE
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RULES AND REGULATIONS

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1. TITLE

These Rules and Regulations may be called as the "Rules and Regulations of the AUTOMATIC CONTROL AND DYNAMIC OPTIMIZATION SOCIETY".

2. DEFINITIONS

In these Rules, unless the context otherwise requires,

- (1) "Society" means the AUTOMATIC CONTROL AND DYNAMIC OPTIMIZATION SOCIETY.
- (2) "BOARD" or "COUNCIL" means the Governing Council constituted under and in accordance with these Rules and to which the management of the affairs of the Society is entrusted.
- (3) "By-laws" means the By-laws framed from time to time by the governing council in office (with appropriate approval in AGM).
- (4) "President" and "Vice-President" means President and Vice-President of the Society respectively.
- (5) "Secretary" and "Joint Secretary" means Secretary and Joint Secretary of the Society respectively.
- (6) "Treasurer" means the Treasurer of the Society.
- (7) "Member" means a person who has been admitted to the membership of the Society in accordance with its Rules.
- (8) "The Rules" means the Rules and Regulations of the Society made from time to time.

"Year" or "Financial Year" means the period commencing on 1st April and ending with 31st March of the year following.

3. MEMBERS OF THE SOCIETY

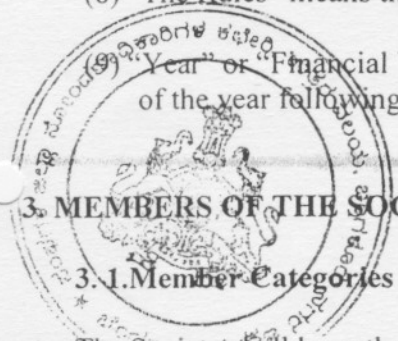
3.1. Member Categories

The Society shall have the following categories of members:

- (a) Professional Member - Subscription fee - Rs.100/-
- (b) Honorary Member - Subscription fee - Nil
- (c) Student Member - Subscription fee - Rs.50/-

3.2. Professional Member: Any person who holds a B.E./B.Tech./M.E./M.Tech. degree (in any engineering discipline) or equivalent and/or doing research in the field of automatic control/dynamic optimization and/or a practicing engineer/scientist in the field of automatic control/dynamic optimization is eligible to become a member of society by an application (which needs to be ratified by governing council) and payment of the prescribed membership fee as fixed from time to time.

Sadharan Reddy



3.3. Honorary Member: A person who has rendered distinguished service in the cause of automatic control, dynamic optimization or an allied field may be invited by the Governing council, and upon his/her consent, can be admitted as an Honorary Member.

3.4. Student Member: Any student of an engineering course in a recognized institution who is interested in the field of automatic control and/or dynamic optimization or allied field is eligible to be enrolled as a Student Member. He/She can apply for Student membership directly and if Governing Council decides to grant him the membership, he/she has to pay the prescribed membership fee as fixed from time to time.

4. MEMBERSHIP SUBSCRIPTION

The membership subscription payable by the different categories of members and the mode of its payment shall be as laid down in the By-laws. No membership fee is payable by an Honorary Member.

5. RIGHTS AND PRIVILEGES OF MEMBERS

The Members shall be entitled to the following rights and privileges:

- (a) To attend and vote at all General Meetings.
- (b) To propose candidates for any category of membership.
- (c) To participate in the activities of the Society.
- (d) To have access to the facilities established by the society with or without charges as may be decided by the Governing council.
- (e) To receive a copy of the publications of the society, if any, either free or on such terms regarding the charges as the Board may from time to time decide.

6. REGISTER OF MEMBERS

A Register of Members shall be maintained at the office of the Society.

7. CEASING OF MEMBERSHIP

- 7.1. The membership of an Ordinary Member shall cease by withdrawal, removal or death. It shall automatically cease when the annual subscription of such a Member is in arrears for more than six months, unless the Board shall otherwise decide.
- 7.2. A member shall be allowed to withdraw from the membership by sending a letter to the Secretary, provided that he has discharged all his liabilities to the Society in full and returned all properties that might have been borrowed by him/her from the Society. The membership may be restored by the Governing council within one month from the date of approval of withdrawal, if so requested by the person concerned in writing, provided that he does not owe anything to the Society.
- 7.3. A member is liable to be removed by the Board from the membership of the Society if he is declared insolvent or convicted of a criminal offence or has, in the opinion of the Board, behaved or acted in a manner which is in fact and in merit prejudicial or detrimental to the interests of the Society.

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8. GENERAL BODY

The General Body of the Society shall be composed of the following:

- (a) Professional Members
- (b) Honorary Members

The decision whether student members can attend the AGM will be decided every year by the acting Governing Council. In any case, they will not have any voting rights.

9. ANNUAL GENERAL MEETINGS (AGMs)

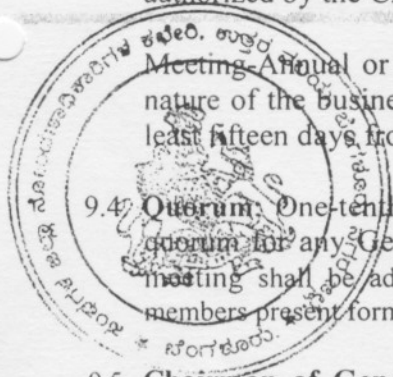
9.1. Annual General Meeting (AGM): The Society shall in each year hold a general meeting called the Annual General Meeting.

9.2. The business to be transacted at the AGM shall include the following:

- (a) Consideration and adoption of the Annual Report for the previous year.
- (b) Consideration and adoption of the audited Annual Accounts for the previous year and the Report of the Auditors thereon.
- (c) Appointment of auditors for the ensuing year and fixing their remuneration.
- (d) Once in three years, election of five members to the Board.

9.3. Special General Meeting: A Special General Meeting of the Society may be convened at the instance of the President at any time. Such a meeting shall compulsorily be convened on receipt of a requisition from not less than one-tenth of the total number of members of the Society stating in writing the business for which they wish the meeting to be convened. No matter other than that stated in the notice of the meeting shall be discussed at such a meeting, unless specifically authorized by the Chairman of the meeting.

Meeting—Annual or Special—specifying the date, hour and place of the meeting and the general nature of the business to be transacted shall be given to all the Members of the Society before at least fifteen days from the date of meeting.



9.4. Quorum: One-tenth of the members or twenty members, whichever is less, shall constitute the quorum for any General Meeting of the Society. If the requisite quorum is not present, then the meeting shall be adjourned for half an hour and thereafter the business shall be transacted with the members present forming the quorum.

9.5. Chairman of General Meeting: The President, and in his absence, the Vice- President, shall preside over all the General Meetings of the Society. In the absence of both at a General Meeting, the members of the Board present may choose one among themselves to be the Chairman of that meeting. If no member of the Board is present or if all of those who are present decline to take the Chair, then the members present shall elect one among themselves to be the Chairman of that meeting.

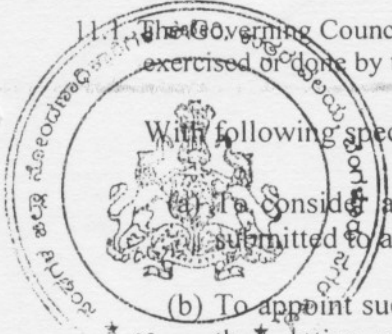
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- 9.6. **Questions at General Meetings—how decided:** Every question submitted to a General Meeting shall be decided by a majority of votes of the members present and voting.
- 9.7. **Chairman's Casting Vote:** In the case of an equality of votes, the Chairman shall have a second or a casting vote.
- 9.8. **Chairman shall be sole judge of validity of votes:** The Chairman of any meeting shall be the sole judge of the validity of every vote tendered at such meeting.

10. GOVERNING COUNCIL

- 10.1. The affairs of the Society shall be managed by the Governing Council, which will consist of:
 - (a) Immediate Past President.
 - (b) Five office bearers elected by the General Body bi-annually at the Annual General Meeting beginning with the first Annual General Meeting.
 - (c) Two additional members either directly elected or selected by the general body as the first option or co-opted by the Governing council later to represent special interests and/or of unrepresented sections of membership.
- 10.2. The Governing Council may, as and when necessary, co-opt additional members. The co-opted members shall have the same rights and functions as the other members of the council.
- 10.3. The members of the Governing Council, including the co-opted members, shall continue in office until the conclusion of the subsequent Annual General Meeting at which election is next held or until 31-March of the year, whichever comes later.

11. POWERS AND DUTIES OF THE COUNCIL



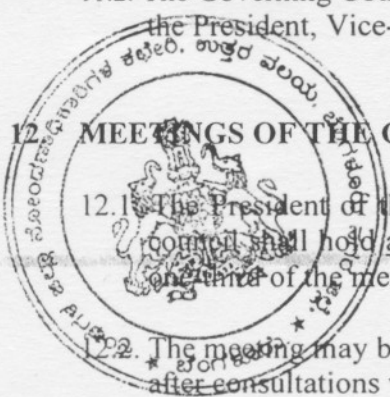
- 11.1. The Governing Council may exercise all such powers and do all such acts, deeds and things as may be exercised or done by the Society.
- With following specific powers:
- (a) To consider all communications addressed to the Society and in the case of those to be submitted to a General Meeting, to determine the order and manner of such submission.
 - (b) To appoint such part-time or full time salaried staff as may be deemed necessary, to define their duties, salaries, allowances, gratuities and privileges and to suspend or dismiss them, or to dispense with their services or impose penalties on any of them, as occasion may require.
 - (c) To acquire by gift, purchase, exchange, lease, hire or otherwise howsoever any property - movable or immovable.
 - (d) To manage, sell, transfer, exchange, mortgage, dispose of or otherwise deal with any property whatsoever belonging to the Society.

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- (e) To receive admission fees, membership fees, subscriptions, loans, donations, grants, gifts or other contributions from any persons, bodies, institutions, trusts, etc. whatsoever.
- (f) To borrow or raise moneys on security or otherwise from time to time for the purpose of the Society upon such terms and conditions as may be deemed reasonable.
- (g) To pay out of the funds belonging to the Society all expenses of or incidental to the formation and registration of the Society and the management or administration of any of its objects, including all rents, rates, taxes, outgoings and salaries of employees.
- (h) To open accounts with such banks as the Council may decide and to lay down the manner of operating them.
- (i) To control and administer the property and funds of the Society and to invest any such moneys and from time to time realise and vary such investments.
- (j) To negotiate and enter into and make contracts and deeds on behalf of the Society and vary or rescind such contracts.
- (k) To appoint committees for the disposal of any of its business or for tendering advice on any matter pertaining to the Society.
- (l) To confer the Fellowship and Associate Fellowship of the Society.
- (m) To do all such acts and things as are necessary, incidental or conducive to the conduct of the affairs of the Society in furtherance of its objects and in accordance with the rules.

11.2. The Governing Council shall have the power to delegate such of its powers as it may deem fit to the President, Vice-President or other office bearers or Committees set up by it.



12. MEETINGS OF THE GOVERNING COUNCIL

12.1. The President of the Society shall be the Chairman of the Governing Council. The governing council shall hold at least two meetings during a year. The President shall also call a meeting if one-third of the members of the Council request for it due to any reason.

12.2. The meeting may be held on such date and such place as may be determined by the Chairman after consultations with other members of the board.

12.3. Notice of a meeting of the Council shall be sent by the Secretary to its members at least 7 days before the date of the meeting specifying the time and date, the venue and the agenda for the meeting; provided that in the case of urgency, a meeting may, at the instance of the Chairman, be called by giving such shorter notice as may be expedient.

12.4. The President as the Chairman of the Governing Council shall preside over the meetings of the Council. In his absence, the Vice-President shall preside over the meeting. In the absence of both, the members present shall elect one amongst themselves to preside over the meeting.

12.5. One-third of the members shall constitute a quorum for the meeting of the Governing Council.

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12.6. As far as possible it shall be the endeavour of the Governing Council to decide all matters by a consensus. However, in case of any dispute or difference of opinion on any matter, the same shall be decided by a majority of the votes of the members present at a meeting of the Council in the case of an equality of votes, the Chairman shall have a casting vote.

13. OFFICE BEARERS

13.1. The following shall be the Officer Bearers of the Society for a two-year term after each election:

- President
- Vice-President
- General Secretary
- Joint Secretary
- Treasurer

Under normal circumstances, no one will hold the same position more than two terms (either consecutive or otherwise) in a span of 10 years. In case of extra-ordinary situations, it can only be done after appropriate thorough debate, justification and approval in an AGM, which needs to be officially recorded.

The Vice-President will also serve as the "President Elect", who will automatically become the President for the next term. Hence, at the end of each two-year tenure, elections will be held for all other posts other than the President. In case the current president is elected to continue for a consecutive term, the same vice-president will also continue in the current capacity for the same period.

13.2. Initially (until the first AGM), the Office Bearers shall be as follows:

- President: Prof. M. S. Bhat
- Vice-President: Prof. R. Padhi
- General Secretary: Prof. R. Ayyagari
- Joint Secretary: Prof. S. Raha
- Treasurer: Dr. S. N. Omkar

13.3. Five members of the Governing Council shall be elected in the first instance at the First Annual General Meeting (AGM) for approximately one year (i.e. until 31-Mar-2012) and thereafter once in two years at the Annual General Meetings. The existing Office Bearers shall continue in office until either the conclusion of the Annual General Meeting at which the new office bearers are elected or 31-March, whichever comes later. In case the two other members of the governing council are not elected/selected in the AGM, soon after the AGM, the governing council will meet to co-opt the two other members of the governing council.

13.4. Any vacancy arising due to resignation, death or any other reason in the office of an office bearer shall be filled by the Governing Council by appointing any other of its members and such new incumbent shall hold office for the unexpired portion of the term of office of the member causing the vacancy.

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14. PRESIDENT

- 14.1. The President shall be the executive and administrative head of the Society and the other office bearers shall work under his general guidance. He shall have the power to use his discretion and to take any steps on his own as he may deem fit in any matter, or under conditions of emergency, but provided that all such steps taken by him are within the framework of these Rules and shall be subject to confirmation by the Governing Council at its next meeting.
- 14.2. He shall preside over the meetings of the Governing Council and of the General Body—Annual and Special.

15. VICE-PRESIDENT

- 15.1. The Vice-President shall assist the President in the administration of the Society. He shall exercise such powers as may be delegated to him by the President and/or the Governing Council:
- 15.2. In the event of a vacancy arising in the office of the President, the Vice-President shall discharge the duties of the President and perform all such acts which the President could if he were present.
- 15.3 The Vice-President will also serve as the "President Elect", who will automatically become the President for the next term.

16. GENERAL SECRETARY

- 16.1. The General Secretary shall be responsible for the day-to-day work of the Society. He shall function under the supervision of the President.
- 16.2. He shall deal with all correspondence connected with the Society and sign all letters and papers emanating from the Society.
- 16.3. He shall function as Member-Secretary of the Governing Council and of the General Body of the Society and as such shall be responsible for convening the meetings of the Council and the General Body and for the preparation and circulation of the agenda and the minutes of such meetings.
- 16.4. He shall be responsible for the implementation of the decisions of the Governing Council.
- 16.5. He shall be responsible for the proper filing and preservation of all papers, letters and documents of every kind connected with the business of the Society.
- 16.6. He shall exercise general supervision over the staff and affairs of the Society.
- 16.7. He shall prepare all reports and perform all such other duties as are incidental to the aims and objects of the Society.
- 16.8. He shall be assisted in his work by a Joint Secretary.

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17. JOINT SECRETARY

The Joint Secretary shall assist the Secretary in all matters relating to the Society. In the absence of the Secretary, he will act for the Secretary and shall discharge the functions of the Secretary.

18. TREASURER

18.1. The Treasurer shall be in charge of the management of the finances of the Society as well as its Bank account. He shall deposit/withdraw money for expenses of the Society with the authorisation of the President or Vice-President.

18.2 For withdrawals lesser than or equal to 1000 INR, the treasurer can withdraw it by himself. For any withdrawals more than 1000 INR, signature of an additional office bearer will be necessary, which will be decided by the governing council from time to time. To begin with, the Vice-president will be the other signatory and will continue to do so unless and until the governing council decides otherwise. The Treasurer can, however, deposit any amount of money collected by the society all by himself.

18.3. He shall maintain proper accounts of the receipts and payments of the Society.

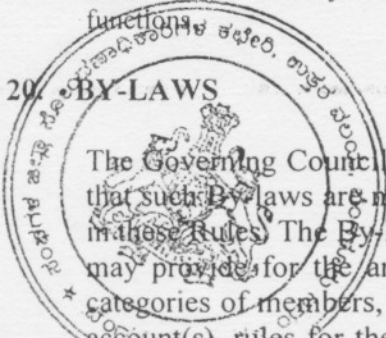
18.4. He shall prepare the Balance Sheet and the Income and Expenditure Statement for every year of operation to be placed before the Governing Council for approval.

18.5. He shall periodically prepare a list of members whose annual fee is in arrears and place the same before the Governing Council for appropriate directions.

19. FELLOWSHIP AND ASSOCIATE FELLOWSHIP

The distinction as a Fellow and Associate Fellow of the Society may shall be conferred either by nomination by a professional/honorary member and due evaluation by a committee appointed by the Governing council or on invitation by the Governing Council upon a person who has made outstanding contributions to the field of interest to the Society. Such distinctions will be conferred either during the AGMs or by conducting special

20. BY-LAWS



The Governing Council may make By-laws for the regulation of the affairs of the Society, provided that such By-laws are not contrary to anything contained in the Memorandum of Association and/or in these Rules. The By-laws may be made, amended or replaced at any meeting of the Council. They may provide for the amount and mode of payment of membership subscription by the different categories of members, the modalities for election to the Governing Council, the operation of Bank account(s), rules for the conduct of business of the committees, appointment of staff, institution of awards, organization and functioning of local chapters, and such other matters as the Governing Council may decide to provide for from time to time.

21. RESOLUTION BY CIRCULATION

Except where otherwise explicitly stated, resolutions of the society may also be passed by circulation to the members and obtaining their approval (either via print or via electronic media). It is not necessary to call a meeting for all purposes. However, depending on the importance of the

Redhaat Reddy

resolution, some resolutions can be excluded from this option, as decided by the Governing Council, to prevent it from electronic media communication problems and risks.

22. PROCEEDINGS NOT INVALIDATED BY VACANCIES

22.1. No act or proceedings of the Society shall be invalid or questioned because of the existence of any vacancy among its members or of any defect in the constitution thereof. That is, any resolution passed when any of the post in the Council is vacant, should also be considered as a valid resolution.

22.2. The accidental omission to give notice to any member or non-receipt of notice by any member shall not by itself invalidate the proceedings at the meetings of the Society, including the Annual General Meeting.

23. ANNUAL REPORT

An Annual Report on the activities of the Society during the past year shall be prepared by the Governing Council for being placed before the General Body for consideration and adoption at its Annual Meeting. Preparation of such a report shall be done jointly by the General Secretary (or Joint Secretary, in his absence) and Treasurer.

24. FUNDS OF THE SOCIETY

24.1. The funds of the Society shall be applied towards meeting the expenses of the Society including the expenses incurred in exercise of its powers.

24.2. Such sums of money as are not immediately required for the purpose of the Society shall be invested in the modes specified under the provisions of Section 13(1)(d) read with section 11(5) of the Income-tax Act, 1961 as amended from time to time.

25. ACCOUNTS AND AUDIT

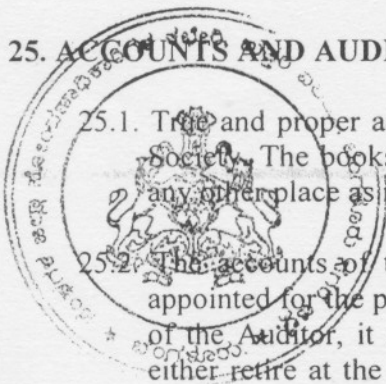
25.1. True and proper accounts shall be kept of the sums of moneys received and expended by the Society. The books of accounts shall be maintained at the principal office of the Society or at any other place as may be decided by the Governing Council from time to time.

25.2. The accounts of the Society shall be audited annually by an appropriate qualified Auditor appointed for the purpose by the Governing Council. Should a casual vacancy arise in the office of the Auditor, it can temporarily be filled by the Governing Council. Such an auditor shall either retire at the end of the Annual General Meeting held subsequent to his appointment or continue in the position provided majority of the members in the AGM approves his/her appointment.

26. AMENDMENTS

26.1. Any amendment to the Memorandum of Association, the Rules and Regulations or change in the name of the Society or any proposal for amalgamation of the Society with any other Society or dissolution of the Society shall not be carried out unless the proposal is approved by the members of the Society in a General Body Meeting convened with at least 21 days notice in writing. Such notice shall contain the proposal which is required to be considered by the

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Members. The aforesaid approval shall be obtained by means of a resolution passed with three-fourths majority. The provisions of Sections 9, 10, 21, 22 and 23 of the Karnataka Societies Registration Act, 1960, shall be followed in respect of the aforesaid matters.

26.2. No amendments to the Memorandum of Association and Rules and Regulations shall be made which may prove to be repugnant to the provisions of Sections 2(15), 11, 12, 13 and 80G of the income Tax Act, 1961 as amended from time to time. Further, no such amendment shall be carried out without the prior approval of the Commissioner of Income Tax/Director of Income Tax (Exemptions).

27. STATUTORY INFORMATION

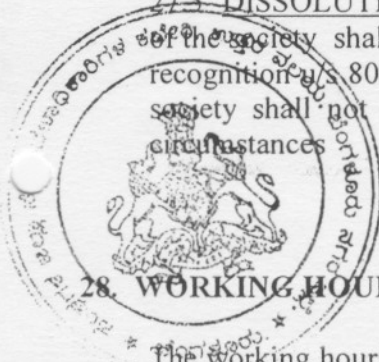
27.1 BENEFITS: The benefits of the Society shall be open to all irrespective of caste, creed or religion.

27.2 IRREVOCABILITY: The Society hereby formed is a public society and is irrevocable.

27.3 APPLICATION OF FUNDS AND PROPERTIES: The Board shall apply the income of the society and its funds and properties solely to the objects of the society in India and no part of its income/funds/property shall be utilised to pay any dividend or profit to the Founder members or to any other person, directly or indirectly.

27.4 INVESTMENTS: The Founder Members shall invest the surplus funds in Government Securities or any other specified modes prescribed under Income tax Act, 1961, only and no part of the funds shall be invested in shares, or other securities/deposits schemes of any person other than the Government, or even advancing of loan to any person including the Founder members is prohibited

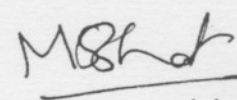
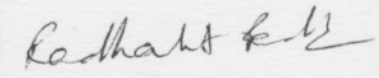
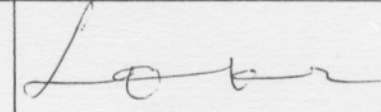
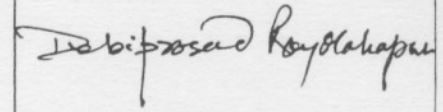
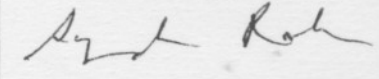
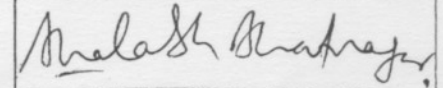
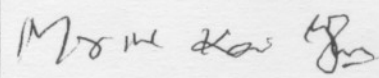

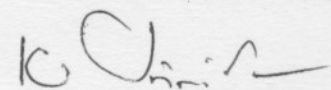
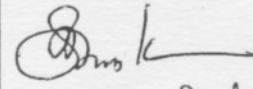
27.5 DISSOLUTION: In the event of the dissolution or winding up of the society, all the properties of the society shall be transferred to another society or institution having similar objects and enjoying recognition u/s 80G of the Income tax Act, 1961 as amended from time to time. The property of the society shall not be distributed amongst the Founder Members or any other persons under any circumstances



28. WORKING HOURS

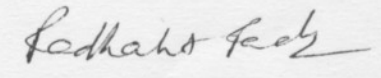
The working hours of the Society shall be between 9.00am and 1.00pm and 2.00pm to 5.00pm on all working days. Unless otherwise stated, the official holidays as stipulated by the Govt. of India will also serve as the holidays for the society office.

Signature

Sl. No.	NAME	DESIGNATION	SIGNATURE
1.	PROF. M. S. BHAT	PROFESSOR	
2.	PROF. RADHAKANT PADHI	ASSOCIATE PROFESSOR	
3.	DR. S. N. OMKAR	PRINCIPAL RESEARCH SCIENTIST	
4.	DR. D. ROY MAHAPATRA	ASSISTANT PROFESSOR	
5.	PROF. SOUMEYENDU RAHA	ASSOCIATE PROFESSOR	
6.	PROF. S. BHATNAGAR	ASSOCIATE PROFESSOR	
7.	PROF. M. K. GHOSH	PROFESSOR	
	PROF. R. AYYAGARI	ASSOCIATE PROFESSOR	
	DR. K. SRINIVASAN	ASSISTANT PROFESSOR	
	DR. N. SIVAKUMARAN	ASSISTANT PROFESSOR	



ಸಂಸ್ಥೆಗೆ ಸೇರಿದ ಪ್ರಾಚಾರ್ಯರುಗಳಿಗೆ ಹಾಗೂ ಪ್ರಾಚಾರ್ಯರಾದವರಿಗೆ
 ನೀಡುವ ಅಧಿಕಾರವನ್ನು
 ದಿನಾಂಕ: 30-6-11
 102/11-12
 102/11-12
 ನಿರ್ದೇಶಕರು
 ದಿನಾಂಕ: 8-7-11
 ಸಂಸ್ಥೆಗೆ ಸೇರಿದ ಪ್ರಾಚಾರ್ಯರುಗಳಿಗೆ ಹಾಗೂ ಪ್ರಾಚಾರ್ಯರಾದವರಿಗೆ
 ಉತ್ತರಿಸಿರುವುದು, ಬೆಂಗಳೂರು ನಗರ ಜಿಲ್ಲೆ
 ಬೆಂಗಳೂರು.


 AUTHORISED SIGNATORY
 (Prof. Radhakant Padhi)